

September 2015

Dear Parent/carer

Home school agreement

At Tiffin we work hard to ensure that parents are fully involved in their son's education throughout their secondary school years and that their sons understand their own role in their learning. In support of this commitment, we are required to adopt a Home School Agreement including parental and student declaration, to help underline the responsibilities and expectations between parents, students and the school. This letter and the following document make up the agreement which you and your son are invited to sign and return to the school.

The agreement sets out

- the school's aims and values
- the school's responsibilities towards its students who are of compulsory school age
- what the school expects of its students

In addition we expect parents to ensure that your son abides by the rules and regulations of the school as outlined in school policies including guidelines for discipline and behaviour. The agreement also puts responsibility on your son to ensure that he contributes fully to the ethos of the school and works to meet our expectations of him.

Whilst this is not a legal document, in signing it you are showing your willingness as a family to work with the school in achieving the very best outcomes for your son.

Please print and return Part 2 (the Parent/Carers and Pupil section) to the school main office, and keep a copy of the agreement.

Should parents wish to complete part 2 individually, we will accept two copies.

Yours sincerely



M D Gascoigne
Headteacher

Tiffin Home School Agreement Part1 (Tiffin School)

Tiffin School aims to create a caring, stimulating and secure environment for able pupils in which they will develop personally, socially and academically through involvement in the wide range of opportunities the School has to offer, so that they may be well prepared for further learning and able to take a responsible place in society.

The School will

- Maintain high expectations of behaviour, work and attendance
- Provide a broad and balanced curriculum which is set by governors for all students to follow. The details may be found on the School website and are subject to change from time to time
- Expect that all will participate in some of the wider opportunities provided by the School in sport, music, drama and other clubs including those that take place in the evening and at the weekend, when required
- Provide guidelines for homework , and a homework timetable so that work can be prioritised
- Use the merit system to support particular effort, achievement, behaviour, attitude or success, in any part of the life of the School, and in any year
- Provide a form tutor who will monitor academic progress, attendance, punctuality, and general behaviour, relationships with teachers, non-academic staff and with other pupils, encouraging you to become sensitive and responsible to the duties that will be expected of students as they grow beyond the confines of the School environment.
- Be available to talk to parents by appointment should any problem arise
- Ensure relevant full policies are available to parents on the parental portal
- Ensure that every parent receives a written report regarding their son's progress each year.



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Headteacher's Signature

Tiffin Home School Agreement Part 2 (parents / carers and son)

Son's Name (please print)

Form.....

Parents/carers will:

- Ensure that your son abides by the rules and regulations of the school as outlined in school policies including guidelines for discipline and behaviour
- Support the ethos of the School
- Ensure that your son attends school regularly, is on time and has the right equipment for the day
- Ensure that your son is in the correct uniform worn according to school rules
- Inform the School about any absence or problems that might affect his work or behaviour
- Respond promptly to school communications
- Take an interest in your son's learning, ensuring the completion of any personal study tasks set
- Ensure that your son attends wider opportunity activities including those taking place in the evening and at weekends as required
- Check and sign your son's school planner every week
- Attend Consultation meetings as appropriate
- Become involved in the life of the School

Parent/carer signature

Date.....

Parent/carer signature

Date.....

The student will

- Abide by the rules and regulations of the school as outlined in school policies including guidelines for discipline and behaviour
- Attend school regularly and on time
- Wear school uniform correctly at all times including travelling to and from school
- Observe standards of dress consistent with safety and/or hygiene
- Observe all the safety rules of the School
- Obey the instructions of school staff at all times
- Work to the best of my ability
- Take appropriate responsibility for his own progress
- Behave in a way that shows consideration and respect for others in the school community and local community
- Bring the appropriate books and equipment to each lesson and arrive on time
- Ensure that borrowed items are returned in good condition
- Attend wider opportunity activities including those taking place in the evening and at weekends as required
- Ensure the confidentiality of my password for Tiffin Network
- Ensure that he regularly checks and tidies his area of the Tiffin Network, and conforms to the School's Network Contract in using all forms of electronic communication including e-mail and the Internet
- Ensure that the school is a pleasant environment by treating it with respect so that it remains tidy and free from litter and graffiti
- Take home letters from school, give to parent, and return reply slips promptly

Student signature

Date.....